



The Olympus Academy Trust Provider Access Policy

Document Summary

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Governing Committee:	Audit & Risk Committee (ARC)
Statutory or Optional policy:	Optional
Appendices:	None
On Trust Website?	Yes
On School Websites?	Yes

Amendment History

Version	Amendment Date	Author	Amendment Summary
v1.1	23 rd April 2021	Head of Business Operations	<ul style="list-style-type: none"> • Policy Review • New Trust document version system implemented
v1.1	6 th May 2021		<ul style="list-style-type: none"> • Approved by ARC.
v1.2	27 th May 2021		<ul style="list-style-type: none"> • Approved by the Board of Trustees
v2.0	27 th May 2021		<ul style="list-style-type: none"> • Policy issued.

1. Introduction

- 1.1 This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

2. Pupil Entitlement

- 2.1 All pupils in years 8-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

3. Management of Provider Access

3.1 Procedure

A provider wishing to request access should contact:

Julia Anwar / Emma Anderson
Telephone: 01454 252059
email: admin@olympustrust.co.uk

3.2 Opportunities for access

A number of events, integrated into individual school careers programmes, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers. These include the following as examples:

- Assembly and tutor group opportunities
- KS4 and KS5 options/pathways events
- Small group sessions: future education, training and employment options
- Higher Education workshops

Please contact us using the details provided above to identify the most suitable opportunity for you.

4. **Premises and Facilities**

- 4.1 Schools will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. Schools will also make available AV and other specialist equipment to support provider presentations. Visitors will also be expected to adhere to the schools safeguarding procedures in order to gain entry to the school site. These will be discussed and agreed in advance of the visit with a nominated member of school staff. Providers are welcome to leave a copy of their prospectus or other relevant course literature at the school office who will arrange for it to be available in the school library/learning resources centre. This space is available to all students at regular times across the school week.