



The Olympus Academy Trust Governance Framework Appendix V Terms of Reference – Trust Improvement Committee

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Amendment History

Version	Amendment Date	Author	Amendment Summary
1	23 October 2014	VFi	<ul style="list-style-type: none"> • Draft to be discussed at BoD. • Approved by Board of Trustees.
2	26 January 2015	VFi	<ul style="list-style-type: none"> • Final version agreed at ESSP. • Approved by ESSP.
3	3 March 2014	Board	<ul style="list-style-type: none"> • Final version approved at BoD. • Approved by Board of Trustees.

4	14 December 2016	Clerk	<ul style="list-style-type: none"> • Review Term 1 2016/17. • Approved by Board of Trustees.
5	18 October 2017	Clerk	<ul style="list-style-type: none"> • Transferred succession planning to RNC. • Approved by Board of Trustees.
6	May 2020	IMa	<ul style="list-style-type: none"> • Review Term 5 2019/20. • Approved by Board.

1. Overall Purpose

- 1.1 To provide expertise and guidance to the board of trustees in the determination of the educational strategy of the Trust.
- 1.2 To develop for the Board of Trustees aspirational expectations for educational standards across primary, secondary and all-through academies to support educational strategy.
- 1.3 To gather intelligence on developments and best practice models within education to enable all the Trust's academies to provide the best education for every learner.
- 1.4 To support innovative educational practice and position the Trust to be a leading practitioner.
- 1.5 To provide a forum for mutual support and challenge to drive school improvement across all academies within the Trust.
- 1.6 To identify partnership opportunities which would support educational improvement for the Trust.
- 1.7 The Trust Improvement Committee will act as a committee of the Board.

2. Composition

- 2.1 A minimum of five members including:
 - At least three trustees (one of whom to act as chair) .
 - The CEO (trustee) .
 - Up to two co-opted members (governors or independent).
 - Executive Headteacher.
 - Representative of the Teaching School .
- 2.2 Where a vote is required there must be a majority of trustees. Although the views of all committee members will be considered.
- 2.3 In appointing the membership the board of trustees will ensure that the committee has the right balance of skills, knowledge and experience to meet the terms of reference.
- 2.4 The membership will be approved and reviewed annually by the Board of Trustees.
- 2.5 The chair will be a trustee and will be appointed as committee chair by the Board of Trustees from within the committee's membership taking into account the skills and experience required.
- 2.6 Other members of the executive team can be invited to attend the committee for single meetings for specific purposes.

3. Frequency of Meetings

- 3.1 The committee will normally meet 6 times a year, scheduled to enable recommendations to be referred to the board of trustees and/or academy School Improvement Committees.
- 3.2 Additional ad hoc meetings may be arranged to deal with identified significant issues.

4. Quorum

- 4.1 The quorum shall be any three committee members, of which two must be trustees.

5. Core Functions

5.1 Educational Strategy

- (i) Recommending the educational strategy and objectives for the Trust across primary, secondary and all-through academies to the Board.
- (ii) Monitoring progress towards meeting educational strategic aims.
- (iii) Ensure the Trust complies with the requirement for every learner to receive any statutory curriculum content in accordance with government directives for academies.
- (iv) In conjunction with officers of the Trust, ensure Trustees and Governors are kept up to date about the national educational and regulatory developments affecting the Trust's approved curriculum and pedagogy; ensuring that changes are built into strategic planning and monitoring processes and reported to the Board of Trustees and its Finance and Resources Committee to inform strategic decision making.

5.2 Educational innovation and Best Practice

- (i) Acting as a focal point for discussing innovative approaches to education.
- (ii) Ensuring the Trust and its board is kept informed of external and internal educational developments.
- (iii) Encouraging the pursuit of best practice and evaluating its impact.
- (iv) Acting as a forum to share ideas and best practice.

5.3 Teaching Standards

- (i) Making recommendations for Trust wide strategy on teaching standards.
- (ii) Monitoring teaching standards at a Trust wide level.
- (iii) Advising on areas for improvement, intervention, and to recommend where support within the Trust can be utilised.
- (iv) Monitoring the effectiveness of continual professional development and training programmes.

5.4 Educational Outcomes

- (i) Making recommendations for Trust wide strategy on outcomes and progress aims.
- (ii) Monitoring outcomes and progress on a Trust wide level.
- (iii) Monitoring processes for providing learners with centre-assessed grades when there are no external examinations
- (iv) Advising on areas for improvement, intervention, and to recommend where support within the Trust can be utilised.

5.5 Ofsted

- (i) Keeping up-to date with changes in Ofsted framework and its impact on Trust schools.
- (ii) Monitoring standards within schools against Ofsted criteria.

6. Relationship to Governance Structure

- 6.1 The Trust Improvement Committee is wholly accountable to the board of trustees.
- 6.2 Through the CEO link with the Finance and Resources Committee to ensure the best educational provision is delivered within the financial resources of the Trust.